

Collective Harvest Shift Leader

This role is open to those with prior experience as a Campus Kitchen Shift Leader.

What they do: The Collective Harvest Shift Leader drives to the Collective Harvest building, transport donations to Talmage Terrace, unload food, and records the weight of the donation. The Collective Harvest Shift Leader is compensated with a \$10 gas certificate at the conclusion of the semester. For more information on Collective Harvest, visit <https://www.collectiveharvestathens.com/>.

Who they are: The Collective Harvest Shift Leader is detail-oriented and reliable. They are willing to work independently. While this role has a relatively low time commitment, you're making a huge impact in the Athens community!

Time Commitment: 1 hour/week. The Shift Leader must arrive to Collective Harvest no earlier than 12:45pm Friday and no later than 3:30pm Friday, but the Shift Leader may vary their exact start time from week to week. This shift is only offered on Fridays. The shift will be cancelled certain weeks between CSA seasons.

Start Location: Collective Harvest HQ 940 W. Broad St. Suite B Athens, GA 30601

End Location: Talmage Terrace-Lanier Gardens, 801 Riverhill Drive, Athens, GA, 30606

Position Requirements: Ability to lift up to 30 pounds; reliable access to a personal vehicle; good driving record; reliable access to smartphone with data plan.

Performance Expectations:

1. Follow shift Standard Operating Procedures (SOPs)
 - a. Follow food safety SOPs for food recovery, including data reporting
 - b. Follow Campus Kitchen inventory SOPs for cooler storage
 - c. Maintain cleanliness of equipment and spaces used for shift
2. Continuously improve shift processes
 - a. Once a semester, represent your shift at an operations debriefing held at 3pm Friday afternoons
 - b. Follow Campus Kitchen Shift Leader Handbook policies